



Government of
The Virgin Islands of the United States

VIRGIN ISLANDS POLICE DEPARTMENT
OFFICE OF THE POLICE COMMISSIONER



Police Operations and
Administrative Services
#45 Mars Hill,
Frederiksted
St. Croix, VI 00840
(340) 778-2211

Criminal Justice Complex
Charlotte Amalie
St. Thomas, VI 00802
(340) 774-2211

Leander Jurgen Command
Cruz Bay
St. John, VI 00830
(340) 693-8880

November 20, 2015

VIPD'S STATUS REPORT FOR QUARTER ENDING NOVEMBER 6, 2015

MANAGEMENT AND SUPERVISION

- Submit draft revised disciplinary policy and matrix to USDOJ and IMT

Status: COMPLETED

The draft revised copy of this policy was submitted by VIPD to the IMT for review.

CITIZEN COMPLAINT PROCESS

- Update existing flowchart for Citizen Complaint Process and the adjudicative process.

Status: COMPLETED

- a. On October 27th Lieutenants Mirrett Benta and Colbourne met with Ann Marie at which time Ann Marie reviewed the draft flow chart. Ann Marie offered recommendations to improve the flow chart and advised that the Group revise the flow chart accordingly, and resubmit to her attention for final review and approval. The Group made recommended changes to the flow chart and re-submitted to Ann Marie on October 31st for final review.
- b. On November 3rd Ann Marie approved changes made to the flow chart. Lieutenant Benta asked if the flow chart could be printed and posted.
- c. Ann Marie replied on November 4th advising the Work Group that the flow chart must go to USDOJ for review and final approval.
- d. On November 4, 2015 the flow chart was sent to Greg Davila for forwarding to USDOJ. USDOJ responded on November 6th with recommendations. Those recommendations were addressed following the November 12th & 13th Summit, following discussion with Ann Marie.
- e. At the November 12th Summit the M&S and CCP Work Group had a discussion with Ann Marie regarding the flow chart being sent to USDOJ. Members argued that previous flow

TRAINING

- Complete the test in-service evaluation survey form.

Status: COMPLETED

VIPD completed the first draft test in-service form and forwarded to IMT for review and comments on July 23. The IMT reviewed the form and forwarded comments back to VIPD on July 26, 2015. VIPD redrafted form as per IMT recommendations and final draft was sent for approval to IMT during September of the 3rd quarter.

USE OF FORCE

- Incorporate OC Spray Formula into OC Spray Policy.

Status: COMPLETED

The Policy was sent back to DOJ and IMT on October 27, 2015 with answers to the comments and recommendations. On November 3, 2015 received the policy with DOJ recommendations. On November 5, 2015 the policy was returned to VIPD with comments to be reviewed. The comments were reviewed and sent back to IMT and DOJ on November 6, 2015. On November 10, 2015, DOJ sent the revised policy to VIPD with approval on November 10, 2015.

- Develop a Data Base for OC Spray Use Territorially.

Status: PENDING

This goal is pending as IMT Palmer is assisting with the development of the data base. This should be completed within a short time. Once completed the status will be updated.

- Force Levels reporting flowchart for Use of Force process

Status: PENDING

This goal is pending and was reviewed on 11/3/15 with the IMT who provided technical assistance. On 11/6/2015 the drafts were sent back to IMT and sent to DOJ. During the summit on November 12-13, 2015, the comments were reviewed along with DOJ who provided feedback. The final drafts were resubmitted on Friday, November 13, 2015 with recommended changes from DOJ and IMT.